

Anglican Church of Australia - Diocese of Brisbane

Regulations under the Records and Archives Canon 1992

REGULATION II - FEES AND CHARGES

made by the Archbishop acting by and with the advice of the Diocesan Council on 12 November 1992 with amendments up to 14 September 2000.

The Archbishop-in-Council prescribes that the following rules shall govern fees and charges made for access to or information given from Records of this Church, and other Records in the custody of this Church -

1 Scope of Regulation.

This Regulation applies to all members of the Church who have custody or control of Records.

2 No fees or charges in certain cases.

Fees or charges shall not be levied in the following cases -

- 2.1 where research is done for or information is provided to a diocese, parish, institution, officer or department of the Anglican Church of Australia;
- 2.2 where a parishioner of an Anglican parish is provided with information relating to the ministrations of the Church to that person, or to that person's ancestors or descendants (ministrations shall be taken to include baptism, confirmation, admission to holy communion, reception into the Church, marriage, ordination and burial).

3 Fees or charges may be waived.

- 3.1 The Diocesan Archivist may waive some or all of the fees and charges incurred in relation to Records held in the Diocesan Archives in circumstances approved by the Diocesan Archives Committee.
- 3.2 The Parish Priest may waive some or all of the fees and charges incurred in relation to Records held in the Parish.
- 3.3 Any person who has custody of other Records may waive some or all of the fees and charges incurred in relation to those Records.

4 Fee for staff research.

4.1¹ Where research is done by officers of the Church or their staff, the fee shall be \$40.00 per hour with a minimum of ½ hour.

4.2 The time charged for shall, in addition to the time taken for research, include the time taken for writing any report arising from the research.

5² Fee for private research.

Where a person uses Records held by the Church for private research, not being for academic purposes, the fee shall be \$40.00 per annum.

6 Charge for photocopies.

Photocopying shall be charged at the rate of 50¢ per copy.

7 Disposition of fees and charges.

Monies received under the provisions of this Regulation shall be paid to the parish, department or institution where the fees or charges are incurred.

NOTE

[This note does not form part of the Regulation.]

The fees and charges referred to in this Regulation are subject to the levying of Goods and Services Tax. Fees and charges should be quoted inclusive of the Tax.

¹ Sec. 4.1 amended on 14 September 2000.

² Sec. 5 amended on 14 September 2000.